



RK BUILDERS

Mohan, B-149, Rama Park Road,
Mohan Garden Extension,
Bhagwati Garden, Uttam Nagar,
Delhi, 110059
+91 88704 88861

Site Engineer's

171020125029	SHUBHAM TRIVEDI
181023125001	AMIT KUMAR YADAV
171020125015	ABHISHEK CHAUDHARY
171020125049	PREMPRAKASH
171020125054	SAURABH RATHI
171020125003	ANAND PRATAP SINGH CHAUHAN
171020125051	ANKIT KUMAR

Subject: Offer Letter for Site Engineer Position at RK Builders

We believe that your skills and experience will be a valuable addition to our team. Below are the details of your offer: We are pleased to extend to you an offer of employment as a Site Engineer at RK Builders.

Start Date: [September 21, 2021]

Compensation and Benefits:

- **Base Salary:** 30,000 INR per month, payable in accordance with the company's standard payroll schedule.
- **Working Hours:** 7 hours per day. Your specific schedule will be discussed and confirmed with your direct supervisor.

Job Responsibilities:

- Oversee and manage construction projects on-site.
- Ensure that all construction activities comply with safety regulations and standards.
- Coordinate with project managers, architects, and other stakeholders to ensure project timelines and budgets are met.
- Prepare and submit site reports, designs, and drawings.
- Resolve any issues or delays on-site promptly and efficiently.

Please indicate your acceptance of this offer by signing below and returning a copy to us by [September 21, 2021]. We are excited to have you join our team and look forward to your contributions to RK Builders.

Sincerely,



Pavan Talekar

HR Officer at R.K. Builder's and Engg. work
RK Builders

Signature:  _____

We look forward to welcoming you to our team!

Best regards,



Pavan Talekar

HR Officer at R.K. Builder's and Engg. work
RK Builders
